



NOTICE TO TENDERERS NO: 1

05 September 2025

TENDER 040G/2025/26 - THE SUPPLY AND DELIVERY OF ELECTRICITY PREPAYMENT METERS

CLOSING DATE OF TENDER: 25 September 2025

BOX NUMBER: 227

Dear Sir/Madam

MINUTES OF CLARIFICATION MEETING

CLARIFICATION MEETING

The following Addendum is issued in terms of this Tender. This Notice to Tenderers forms an integral part of the Contract.

- **The due date for samples are extended to COB 16 October 2025**

The following was discussed during the clarification meeting held on the 04 September 2025.

CONTRACT PERIOD:

NOT EXCEEDING 24 MONTHS FROM DATE OF COMMENCEMENT OF CONTRACT. CONTRACT WILL END ON 30 NOVEMBER 2028.

Chairperson opened the clarification meeting and welcomed all the attendees. And noted the meeting is non-compulsory and the minutes will be published on the CCT websites.

The following points were discussed:

Schedule F.13: Information to Be Provided With the Tender

The following information shall be provided with the Tender:

- a) All technical literature as per specification requirements including type test certificates
- b) Schedule 13A – Table of non-compliance
- c) Schedule 13B – Table of stated return values
- d) OEM letter to be provided for authorised reseller/distributor for guarantee and support purposes.

Schedule F.10: Deviations and Qualifications by Tenderer

The Tenderer should record any deviations or qualifications they may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter attached to his tender and reference such letter in this schedule. Any deviations or qualifications contained in a covering letter which is not referenced in this schedule will not be considered.

Test for responsiveness tenderers were informed of clause 2.3.7.2 and advised to read it further to ensure certainty and understanding.

Form of Acceptance only to be completed at acceptance stage, document will be sent out when it is needed to complete those specific sections.

When claiming HDI points tenderers must provide correct proof in the table where you provide these HDI points to please make sure that its clear and it points to correct position. As we not going to clarify this later, so if we cannot find proof in your documentation, it will be deemed that you haven't provided points proof and your points will not be allowed.

Provision of samples tenderers were referred to clause 13.1 of the specification to ensure compliance as per tender requirements, it was further clarified that old samples and second-hand samples are not acceptable and that the samples accepted by the CCT will be part of the contractual agreement.

Tenderers were further referred to clause 13.1, 13.2 and 13.3 of the specification.

13 SAMPLES - The due date for samples are extended to cob 16 October 2025

13.1 Within ten (10) working days after the tender closing date, please note the date for samples has been extended to the 16 October 2025.

A sample of each type of prepayment meter shall be submitted by each tenderer to the Senior Superintendent: Measurement Laboratory, 4 Melck Street, Ndabeni, for inspection and test purposes. **[Prepayment meters will not be returned or used]. Samples will be a complete representative of meters supplied under tender. Samples shall be new and manufactured in the last 12 months.**

13.2 The samples must be clearly labelled in accordance with the item number on the pricing schedule. Unmarked samples will not be evaluated.

13.3 Failure to deliver samples will render the bid non-responsive.

Procurement procedures tenderers were taken through clause 18

18 APPOINTMENT OF CONTRACTORS

The CCT intends to appoint two tenderers (the highest ranked tenderer ("the winner") and in addition an "alternative tenderers") for the allocation per main item. Each main item (1, 2, 3, 4, 5, 6, 7, 8, 9 and 10) will be awarded separately The prices of the main item and sub-item will be added together to calculate the award. Should tenderers tender on main item listed below they must price for the applicable sub-items as indicated below in order to be considered responsive for the item:

- Items 4 and 4.1
- Items 5 and 5.1
- Items 6 and 6.1
- Items 7 and 7.1
- Items 8 and 8.1
- Items 9 and 9.3

Tenderers are to note that they must tender for both the main item and sub-item as they are a combination to work together. Failure to do so make the offer non-responsive.

Sub-items 6.2, 6.3, 7.2, 8.2, 9.1 and 9.2 are optional and will only be awarded with the applicable main item.

17 PENALTIES FOR LATE DELIVERY

17.1 The penalty for late delivery shall be 1 % per week up to a maximum of 10 %, per order value for late delivery.

- 17.2 The Contractor shall submit a separate credit note for the discount in respect of penalties applied.
- 17.3 All meters delivered are subject to a compliance test. Any meters rejected during the compliance test at delivery stage and the contractor fails to provide the City immediately with a compliant meter to complete the order quantity, the order will be considered as an incomplete order and therefore outstanding meters considered as late delivery where the penalty clause will be enforced.
- 17.4 The applicable penalty for a period will be calculated from official goods movement documentation.

Delivery period is 8 weeks from the date of the official purchase order failure to do so will result in the application of clause 17 penalties for late delivery.

Contract Price Adjustment (CPA): Tenderers were informed CCT is using SEIFSA as identified as the most flexible method, if tenderer does not fill in the SEIFSA tables it will be deemed fixed. For each item multiple escalation parts can be identified for increase. A minimum of 10% of the tendered price shall remain fixed.

Tenderers are to return a signed copy of this notice/addendum with the submission of their Tender.

Yours faithfully,

**Sinethemba
Mpata**

 Digitally signed by Sinethemba
Mpata
Date: 2025.09.05 15:07:24 +02'00'

**For:
Director: Supply Chain Management**

Acknowledgement of Receipt of Notice 1 for 040G/2025/26 and on Behalf of the Tenderer

TENDERER:

SIGNED ON BEHALF OF TENDERER:

DATE:.....